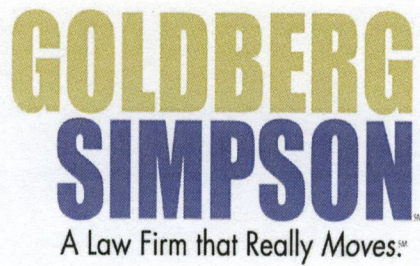


Elder Law Information Sheet and Checklist



GOLDBERG SIMPSON ESTATE PLANNING/PROBATE DIVISION

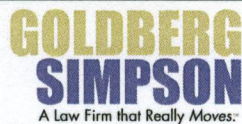
www.goldbergsimpson.com

What to Bring to the First Attorney Meeting

The checklist below provides the attorney with the information necessary to evaluate the issues. If a document is listed, please bring an extra copy for the attorney to keep.

Information about the Elderly Person(s):

- Full legal name
- Home Address
- Nursing Home Address (if applicable)
- Date entered nursing home (if applicable)
- Date of birth
- Marital status
- If married, name of the spouse?
- Social security number
- Is the person already on Medicaid? If so, who is the caseworker?
- List of assets, such as:
 - Bank accounts, brokerage accounts, CDs, savings, checking, money market accounts
 - Real Estate and rental income
 - Life insurance
 - Retirement
 - Farm equipment
 - Vehicles
 - Personal Property
 - Business interests
 - Nursing Home Insurance
 - Tobacco funds
 - FSA Funds
 - Long term care policies
- Does the elderly person have a power of attorney document?
- Does the elderly person have a living will document?
- Has there been a guardianship or conservatorship proceeding started? If so, what court?
- Is the elderly person a veteran? If so, what were the years of active military service?
- Is there a child living in the parent's home that acted as a caregiver?
- Is the elderly person involved in any lawsuits?
- Have there been any gifts/transfers within the last five years?
- Is there a child who has been the primary caretaker?



Elder Law

502-589-4440- Louisville/Prospect
270-791-7743- Bowling Green

© 2012 Goldberg Simpson. All rights reserved.

What to Bring to the First Attorney Meeting (continued)

Information about you:

- Full legal name
- Address
- Phone (work and home)
- Cell number
- Relationship to the elderly person
- E-mail address
- Date of birth

Other information:

All children:

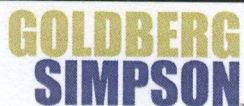
- Full legal names
- Addresses of all children
- Dates of birth
- Is any child disabled?

Representatives:

- CPA
- Address

- Primary Physician
- Address

- Other Physicians
- Address



A Law Firm that Really Moves:

Elder Law

502-589-4440- Louisville/Prospect

270-791-7743- Bowling Green

© 2012 Goldberg Simpson. All rights reserved.

Documents (if available):

- A copy of the Last Will and Testament
- Copy of front and back of Social Security Card
- Copy of front and back of Medicare Card
- Social Security Award Letter for current year
- Any trust documents to which the person was a recipient or created
- Deeds and/or leases to all real estate (if available)
- PVA Card for real estate in which the person has an interest
- All* account statements for each of the person's accounts (bank, brokerage, CD, IRA, 401(k), pension, etc.) for last six months
- Stock certificates
- Information about closely held businesses
- Life insurance policies
- Long Term Care policies
- Long Term Care account/payment statements
- Supplemental Medicare Policy
- Medicare Part D Policy
- Full copy of all Annuities
- Vehicle title and registration documents
- Boat/plane title documents
- Retirement statements
- Divorce documents (if divorced)
- List of any and all bills/debt
- Any document showing what the person may own (loans, credit cards, mortgages etc.)
- Any documents showing who might owe the elderly person (promissory notes, etc.)
- Any information about charitable pledges
- Current statement of the person's nursing home/assisted living account if in a nursing home or assisted living facility
- Tax Returns for last three tax years
- Funeral documents of any kind
- Documents concerning ownership of monuments



A Law Firm that Really Moves™

Elder Law

502-589-4440- Louisville/Prospect

270-791-7743- Bowling Green

© 2012 Goldberg Simpson. All rights reserved.

Checklist For Incapacity (some items may not apply)

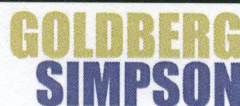
To do:

date completed:

- | | |
|---|-------|
| <input type="checkbox"/> Read Power of Attorney (if applicable) | _____ |
| <input type="checkbox"/> If no power of attorney, secure guardianship and/or conservatorship (consult attorney) | _____ |
| <input type="checkbox"/> Open new accounts as attorney-in-fact or Custodian (consult attorney) | _____ |

Necessary Documents to open a custodial account:

- | | |
|---|-------|
| <input type="checkbox"/> Copy of Power of Attorney Document or Court Order appointing Guardian/Conservator | |
| <input type="checkbox"/> Copy of Social Security Number | |
|
 | |
| <input type="checkbox"/> If rental property, notify landlord, change utilities, etc. | _____ |
| <input type="checkbox"/> Advise Post Office to forward mail to custodian | _____ |
| <input type="checkbox"/> Check homeowners insurance for unoccupied house coverage | _____ |
| <input type="checkbox"/> Stop publications/mail | _____ |
| <input type="checkbox"/> Arrange for lawn care, other home maintenance | _____ |
| <input type="checkbox"/> Arrange care for any pets | _____ |
| <input type="checkbox"/> Notify insurance companies (long term care and other) about medical issues and file claims where appropriate | _____ |
| <input type="checkbox"/> Notify Veterans Administration to apply for benefits | _____ |
| <input type="checkbox"/> Notify Social Security of custodian | _____ |
| <input type="checkbox"/> Notify Medicare, if applicable | _____ |
| <input type="checkbox"/> File appropriate tax returns (consult attorney) | _____ |
| <input type="checkbox"/> Make a detailed list of creditors To provide to your attorney) | _____ |
| <input type="checkbox"/> Check for safe deposit box and who has access (when access allowed, inventory contents) | _____ |



A Law Firm that Really Moves.

Elder Law

502-589-4440- Louisville/Prospect

270-791-7743- Bowling Green

© 2012 Goldberg Simpson. All rights reserved.

CONTACT INFORMATION FOR ELDER LAW ATTORNEYS AND SUPPORT

LOUISVILLE
9301 Dayflower Street
Prospect, Kentucky 40059
(502) 589-4440 (P)
(502) 581-1344 (F)

BOWLING GREEN
941 Lehman, Suite #105
Bowling Green, KY 42101
270-791-7743 (P)

www.goldbergsimpson.com

Person

Kelli E. Brown
Attorney

E-mail Address

kbrown@goldbergsimpson.com

Further information may be accessed on our website at www.goldbergsimpson.com

**GOLDBERG
SIMPSON**

A Law Firm that Really Moves.

Elder Law

502-589-4440- Louisville/Prospect

270-791-7743- Bowling Green

© 2012 Goldberg Simpson. All rights reserved.